



CONTRACTS MANAGER

Pave Aways is looking for a Contracts Manager to join our ambitious and growing company, providing a rare and exciting opportunity to join the largest main building contractor in Shropshire.

About Pave Aways

Since our incorporation in 1973, we have grown and developed into a successful main contractor, capable of delivering outstanding projects from £100,000 to £10million, whilst creating long lasting relationships with many clients in all sectors across Shropshire, Telford and Wrekin, Staffordshire, Cheshire and Mid Wales.

Our team is our strongest asset, and with this opportunity you will have the ability to progress within the business, whilst working within an environment that provides rewards and challenges every day.

About you

With proven experience and the ability to lead your team to ensure the successful delivery of each contract, you will be looking to make the next step in your career within the construction industry.

A professional qualification is not necessarily needed – if you have the knowledge and skill gained following your time within the industry, this is just as valuable to us.

Benefits

- Competitive salary
- Company car or car allowance
- Supported training
- Company away days / trips to watch cricket / afternoons to play rounders!

Summary

In the role of Contracts Manager, you will be responsible for the successful completion of each contract from award, throughout construction to client handover.

You will lead a construction team for each contract, with the focus on health and safety, quality, programme and commercial performance at the forefront of your management.

Experience in education, healthcare and industrial sectors would be beneficial, but we welcome applications from candidates who have the above skills from other sectors that are capable of being transferred across.

Objectives of our Contracts Managers

To contribute to the smooth running of the company, whilst delivering the highest levels of customer service to our clients.

To support the achievement of the company's overall vision of creating a special place to work and in line with the values of the business; friendly and supportive, open and fair.

The overall responsibility for the management of a number of contracts at any time – dependent on value and complexity.

To ensure each contract is delivered safely, on programme, within budget and to the required standard of quality, all of which will ensure client satisfaction.

To encourage, mentor, and coach your construction team.

To develop effective working relationships with clients, consultants and the supply chain.

A commercial awareness of contracts to maximise profitability.

Key deliverables of our Contracts Managers

Acting as a first point of contact for each construction team to offer support and advice.

Responsibility for the management, planning, programming & phasing of all projects.

Ensuring compliance with all aspects of both Health & Safety Legislation and our internal Health & Safety Management System.

Delivering programme and phasing presentations to clients.

Managing your team; setting objectives and developing people within it.

Managing effective meetings; pre-start, hand-over, sub-contractor progress, contract progress, internal team meetings as required.

Supporting effective recruitment and selection processes to appoint suitable site management staff.

Applying a leadership style which is in line with the overall culture and values of the business.

Providing a service of quality to clients whilst building working relationships.

Building and maintaining relationships with all supply chain members.

Managing finance and budgets in conjunction with the commercial team.

Managing time and delegating effectively.

Coaching team members to foster performance.

Managing performance, team conflict and communication issues where necessary.

How to apply

Please email your CV and covering letter in the strictest confidence to steven.owen@paveaways.co.uk

No agencies please.